

AUDIT FORM

Students who choose to audit a course, not previously taken, for no grade or credit, must follow the audit guidelines noted below.

STUDENT'S NAME: _____ ID#: _____

COURSE TITLE: _____ School Year: 20 _____ - 20 _____

Semester: 1 2 Year Long
(Circle one)

AUDIT:

Neither credit nor grade will be issued for an audited course. However, the student's permanent record will indicate the course and "Audit".

A student who audits a course will be expected to conform to all the rules and regulations that are required for students enrolled for credit.

The option to audit a course rather than enroll for credit must be made prior to the first day of class and is irrevocable after the first ten (10) days of attendance.

Enrollment by students registered for credit will take precedence over audits. When class size increases to capacity with credit students, audit students may be required to withdraw.

APPROVAL – AUTHORIZATION

Student Signature

Date

Parent Signature

Date

Teacher Signature

Date

Department Chairperson

Date

Counselor's Signature

Date

Guidance Department Chairperson

Date

Please return signed copy to the Guidance Department.